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**Pre-Chartering Request Form**

Provisional recognition may be granted by the UNM-Taos Student Government to students in the process of starting a new student organization. The purpose of the Pre-chartering Request is to allow the student to call a meeting of interested students and recruit new members to the potential organization. Provisional recognition allows up to three meetings for the following purposes:

1. organization meeting to call together interested students (preparation of a list of ten charter members)
2. meeting to draft a constitution and by-laws
3. selection of officers and faculty or staff advisor

Pre-chartering is not necessary for clubs that have already established required components of a chartered student organization. In that case, a regular charter form should be completed annually to continue chartered status.

Tentative Name of Organization:

Tentative Purpose of Organization:

Contact Person: Telephone:

Address:

Email:

First Meeting:

Date: Time:

Second Meeting:

 Date: Time:

Third Meeting:

 Date: Time:

Approved: Date:

UNM-Taos Student Government Staff Advisor Signature