

EMERGENCY PROCEDURES

HAZARDOUS MATERIALS INCIDENT

- Contact supervisor, faculty or staff
- **Call Facilities at day 575-737-6273 and after 5pm call 575-779-3663**
- If hazard is widespread, evacuate the building and pull the fire alarm

MEDICAL EMERGENCY

- Call 911 whether or not individual refuses help
- Do not move injured/ill person
Locate nearest first aid kit
- Provide emergency care if you are trained to do so, avoiding contact with blood or other bodily fluids.
- Stay with victims until help arrives
- Fill out UNM-Taos Incident Report

GAS LEAK

- If you smell gas call 911 and/or Gas Co. at 1-888-664-2726
- Notify supervisor, faculty or staff and leave the building immediately, leaving the door open
- Follow instruction from emergency personnel and **call Facilities at day 575-737-6273 and after 5pm call 575-779-3663**

CRIME IN PROGRESS

- Call 911.
- Report criminal or suspicious activity to Campus Facilities **day 575-737-6273 and Night after 5pm call 575-779-3663.**
- Do not intervene or confront suspicious person if there is not an immediate threat to public safety.

SEVERE WEATHER

- Move to interior hallway
- Avoid windows, auditoriums or structures with wide free-span roofs
- Take shelter beneath heavy desk or other furniture
- Assume "fetal" position to protect head and eyes
- Consult local radio stations or call the **weather hotline at 505-424-2363**
- **Call 575-737-6222** to find out about closures and delays due to winter weather

FIRE

- Upon discovering fire or smoke, immediately pull the nearest fire alarm
- Call 911 and describe location, nature and extent of the fire
- **Call Facilities at day 575-737-6273 and after 5pm call 575-779-3663**
- Evacuate immediately, closing but not locking doors and windows behind you
- Remain at least 500ft away from structure
- Give responders any information about the incident

ACTIVE THREAT

- Call 911 and contact Campus Security
- Report your specific location and give any details that you know about the incident
- Evacuate the premises by fleeing if possible
- Hide in a place, barricade doors and windows if flight is not an option
- Put cellphones on silent mode and remain calm
- Defend yourself with whatever is at hand, only as a last resource

UTILITY OUTAGE

- Contact supervisor, faculty or staff and Campus Facilities immediately
- **Call 911** if outage could be hazardous

BOMB THREATS

- If you find a suspicious package or device- **DO NOT TOUCH IT**
- Call 911 immediately and notify Campus Facilities **day 575-737-6273 and Night call 575-779-3663**
- Evacuate area immediately
- If you receive a threat or tip, notify Facilities

EMERGENCY NUMBERS

911

575-758-2217

575-737-3663

575-758-1540

575-737-6222

1-800-222-1222

POLICE/FIRE/AMBULANCE

LAW ENFORCEMENT

(NON-EMERGENCY) CAMPUS

FACILITIES

HIGH DESERT SECURITY

INFO & SNOWLINE

NM POISON CENTER

UNIVERSITY OF NEW MEXICO- TAOS

KLAUER CAMPUS- 1157 COUNTY RD.110, RANCHOS DE TAOS , NM87557 - PHONE: 575-737-6215
DOWNTOWN - 115 CIVIC PLAZA DRIVE, TAOS, NM 87571

