

EMERGENCY PROCEDURES

HAZARDOUS MATERIALS INCIDENT

- Contact supervisor, faculty or staff.
- **Call security day 575-776-7016 and after 5pm call 575-758-1540.**
- If hazard is widespread, evacuate the building and pull the fire alarm.

MEDICAL EMERGENCY

- Call 911 whether or not individual refuses help
- Do not move injured/ill person
 - Locate nearest first aid kit
- Provide emergency care if you are trained to do so, avoiding contact with blood or other bodily fluids.
- Stay with victims until help arrives
- Fill out UNM-Taos Incident Report

GAS LEAK

- If you smell gas call 911 and/or Gas Co. at 1-888-664-2726.
- Notify supervisor, faculty or staff and leave the building immediately, leaving the door open.
- Follow instruction from emergency personnel and **call security at day 575-776-7016 and after 5pm call 575-758-1540.**

CRIME IN PROGRESS

- Call 911.
- Report criminal or suspicious activity to **Campus Security day 575-776-7016 and after 5pm call 575-758-1540.**
- Do not intervene or confront suspicious person if there is not an immediate threat to public safety.

SEVERE WEATHER

- Move to interior hallway.
- Avoid windows, auditoriums or structures with wide free-span roofs.
- Take shelter beneath heavy desk or other furniture
- Assume "fetal" position to protect head and eyes
- Consult local radio stations or call the **weather hotline at 505-424-2363**
- **Call 575-737-6222** to find out about closures and delays due to winter weather.

FIRE

- Upon discovering fire or smoke, immediately pull the nearest fire alarm.
- Call 911 and describe location, nature and extent of the fire.
- **Call Campus Security day 575-776-7016 and after 5pm call 575-758-1540.**
- Evacuate immediately, closing but not locking doors and windows behind you.
- Remain at least 500ft away from structure.
- Give responders any information about the incident.

ACTIVE VIOLENT OFFENDER

- Call 911 and contact Campus Security.
- Report your specific location and give any details that you know about the incident.
- Evacuate the premises by fleeing if possible.
- Hide in a place, barricade doors and windows if flight is not an option.
- Put cellphones on silent mode and remain calm.
- Defend yourself with whatever is at hand, only as a last resource.

UTILITY OUTAGE

- Contact supervisor, faculty or staff and Campus Security immediately
- **Call 911** if outage could be hazardous.

BOMB THREATS

- If you find a suspicious package or device- **DO NOT TOUCH IT.**
- Call 911 immediately and notify **Campus Security High Desert at 575-758-1540.**
- Evacuate area immediately.
- If you receive a threat or tip, notify Campus Security.

EMERGENCY NUMBERS

911

575-776-7016

575-758-1540

575-737-6222

575-758-9795

575-758-2216

575-758-8878

1-800-222-1222

**POLICE/FIRE/AMBULANCE
CAMPUS SECURITY (DAY)
HIGH DESERT SECURITY (NIGHT)
INFO & SNOWLINE
COUNTY SHERIFF
TAOS POLICE
NM STATE POLICE
NM POISON CENTER**

UNIVERSITY OF NEW MEXICO- TAOS

KLAUER CAMPUS- 1157 COUNTY RD.110, RANCHOS DE TAOS , NM87557 - PHONE: 575-6200
DOWNTOWN COMPLEX - 115 CIVIC PLAZA DRIVE, TAOS, NM 87571

