

UNM-Taos

Massage Therapy Certificate Program

Mailing Address:
University of New Mexico-Taos
1157 County Road 110
Ranchos de Taos New Mexico 87557

Physical Location: UNM-Taos Health Sciences Campus, Rio Grande Hall
121 Civic Plaza Drive, Taos NM 87571

Phone Number: (575) 737-3741

taosmt@unm.edu

<https://goto.unm.edu/massagetherapy>

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Pathway to Obtain Your Certificate in Massage Therapy

UNM-Taos Massage Therapy Program designed for students seeking an opportunity to become a licensed massage therapist in the State of New Mexico. The program’s mission is to offer an integrative health and holistic approach to massage therapy while gaining a strong basic knowledge and experience so that upon graduation and successful completion of the program you can obtain your license to practice massage therapy in the State of New Mexico.

This program emphasizes the Medical Model of Massage Therapy and graduating high caliber entry level therapist to work in the medical field of massage therapy. We are offering an entry level program of 650 hours.

UNM-Taos is dedicated to guiding you through the process so you will be prepared to successfully take the National Exam for Massage Therapy (MBLEx) and will mentor students and alumni looking to obtain employment as a massage therapist.

UNM-TAOS MASSAGE THERAPY CERTIFICATE PROGRAM

650 Contact Hours

The 650 Contact Hours/ 44 Credit Hour Certificate will allow the graduate to meet the basic requirements necessary to obtain their State of New Mexico Massage License.

Link to the New Mexico State Massage Therapy Board.

<https://www.rld.nm.gov/boards-and-commissions/individual-boards-and-commissions/massage-therapy/>

ADMISSION REQUIREMENTS

Prospective candidates for the Massage Therapy Program must be 18 years of age and have a High School Diploma or the equivalent.

Candidates should submit completed applications one month prior to the start of Fall Semester.

Candidates’ applications will be reviewed by the Coordinator who will schedule interviews with the candidates.

Candidates will be informed in person or by phone of their acceptance to the program. A letter of acceptance or denial will be electronically mailed within two weeks of the interview.

To apply go to <https://goto.unm.edu/massagetherapy>

TUITION

TUITION RATES

Fees & Tuition

Tuition Rates	Per Credit Hour	Support Service Fee	Half-Time	3/4 Time	Full-Time
Resident	\$81.00	\$30.00	\$516.00	\$759.00	\$1,002.00
Non-Resident	\$206.00	\$30.00	\$1,266.00	\$1,884.00	\$2,502.00
Senior Rate	\$5.00		\$30.00	\$45.00	

- Must be age 65 or older as of the 21st day from the start of the semester
- Must be a New Mexico resident as defined by the Residency Classification Office

The 650 Contact Hour program costs \$3,564 for tuition for 44 credit hours.
15 contact hours = 1 credit hour

- Students pay \$81 per credit hour and a \$50 lab fee per MAS core classes.
- Books and supplies are kept at a minimal investment of not more than \$600.

Currently the UNM-Taos Massage Therapy Certificate Program costs \$5398.56.
Fees are subject to change in tuition rates by UNM-Taos.
Fees are based on In-State Tuition only.

FINANCIAL AID GRANTS

Grants are awarded based on need as determined by your FAFSA and do not have to be paid back. These include the Federal Pell Grant, Federal Supplement.

SCHOLARSHIPS

Scholarships are awarded on various criteria. Some are need based, but nearly all have certain academic requirements, such as GPA, course of study, and course load. Please see our scholarships page for more information.

STUDENT EMPLOYMENT/WORK STUDY

Work Study positions are available at UNM- Taos. Students must complete a FAFSA and check off their option to work study. If you have questions, please make an appointment with the Financial Aid Office.

LOANS

Loans are available for students or parents to borrow to help pay educational expenses. Students must have a FAFSA submitted in order to be considered for these federal loans. The amount of eligibility is determined by grade level and cost of attendance.

Repayment usually begins 6 months after graduation, if you stop attending, or drop under half-time enrollment. There are 3 types of loans:

- Subsidized– No interest accrues while in school
- Unsubsidized– interest accrues immediately
- Parent Loan– PLUS– up to COA, credit based, parents only apply.

UNM-Taos students must submit a Federal Direct Loan request in order to receive loans. Please make an appointment with the financial aid advisor to learn more. After your loan request is approved, you will need to go to <http://studentloans.gov> and complete your:

- Pre-loan counseling
- Master Promissory Note.

Your loan WILL NOT be disbursed until these are completed.

To apply for a student loan, please click this link: Direct Loans. You can submit this request electronically or find paper copies outside the financial aid office.

Our FAFSA School Code is 002663 – This is for ALL UNM campuses.

Once your FAFSA has been received by UNM, you will need to submit any missing requirements. These are listed on your Financial Aid tab in LoboWeb.

Educational Opportunity Grant (SEOG) and the State Student Incentive Grant (SSIG). In order to be eligible for SEOG and SSIG, students must have their FAFSA in by January 6.

For Financial guidance – finaidtaos@unm.edu

For Admissions information - unmtaosadmissions@unm.edu

For General Advisement – taosadvise@unm.edu

PROGRAM COORDINATOR

Susan Myers, LMT#2180 Phone:
(575) 737-3741
E-mail: taosmt@unm.edu

FACULTY DIRECTRY

Core Required Curriculum Faculty Kirstie
Segarra, PhD, LMT, RMTI #I-0382
ksegarra@unm.edu

Tony Quintana, LMT, RMTI # S-0395
aquint02@unm.edu

Robyn O'Boyle, LMT #8709 CH, RRMT, SF, TH
roboyle@unm.edu

Tamara Fraser, LMT#8845
tschildan1@unm.edu

Susan Myers, LMT #2108
myers77@unm.edu

Instructor Assistant

To be announced -

Elective Course Faculty

Amber Burk, MFA, E-RYT 500, HHA Coordinator, Yoga Program Coordinator Lecturer III
Gary Cook, MFA, Associate Professor (Creativity and Consciousness) **Daniel Pretends Eagle**, LMT, Adjunct Faculty (Meditative Movement)
Dr. Angelica Maria Koch, DNM, LCH, H.N.H.Ir, Adjunct Faculty (Intro to Healing Arts and Homeopathy)
Sean Murphy, MFA, Adjunct Faculty (Meditation, Consciousness and Self-Healing)
Madrona Bourdeau, CPM-R, CST, Adjunct Faculty (Intro to Reiki and Herbology)
Dr. Celest Griego, ND,MS,LMT,AP, NTS Adjunct Faculty (Nutrition and Ayurveda)
Kari Malen, RYT 500, Adjunct Faculty (Yoga for Wellness and Yoga and Psychology of the Chakras)
Dr. Erika Oviedo, DOM, MSOM, BAFA, Adjunct Faculty (Intro to Oriental Medicine and Meditation)
Faculty from Holistic Health and Healing Arts teach varied electives approved through The University of New Mexico-Taos.

MASSAGE THERAPY PROGRAM



GRADING PROCEDURES

Students will be subject to a grade point system and must successfully complete the required course work as outlined in the course syllabus for each course.

LENGTH OF COMPLETION

From time of acceptance to completion of the program students will be allowed up to four years to complete necessary course work. If more time is required - the student must submit a letter of request to the Program Coordinator for approval and a guidance meeting.

GRADUATION

In order to graduate from the massage program students will need to formally apply for graduation with their faculty advisor. It takes 4 to 6 weeks for official transcripts to declare the graduation status. Students will need to receive a letter grade of "C" or higher to be successful in the program. Official transcripts may be ordered through the main campus website registrar office at unm.edu for a small fee.

ATTENDANCE POLICY

Students will be subject to UNM-Taos attendance policies. A student with more than 3 contact hours as absences in a course may be dropped from the course by the instructor. Make up is allowed and students have to enrolled in a 1 credit hour make up course.

UNM-TAOS STUDENT ATTENDANCE POLICY

Students must attend class regularly and punctually. Students should be in class and prepared to start at the start of class.

Tardiness beyond 15 minutes will be considered an absence.

If you arrive late to class, you should enter quietly and not engage in conversation. You are expected to talk to another student to find out what you missed outside of class time, not the instructor. It is very disruptive to other students to arrive late and distract from class time.

Excessive absences may result in a student being dropped from the class. It is UNM- Taos policy that a student MAY be dropped by their instructor after one absence (three clock hours).

Since this program is regulated by the New Mexico Massage Therapy Board and massage is taught as contact hours with a Licensed Instructor teaching no make-up is allowed unless you enroll in a make-up course. You must clock hours in with a Licensed Instructor for the course to count toward licensure. You may enroll in an independent study make-up course to make up hours missed, which will require attending contact hours to be announced by the faculty.

Students must fill out make-up forms, which will be kept in student files.

LEAVE OF ABSENCE

Students can take a leave of absence from the program for life emergencies. They will be subject to UNM- Taos policies.

DRESS CODE

Students will be expected to come to class clean and presentable for professional massage. Students are required to wear bicycle, work out, shorts to receive bodywork in the classroom and women, should wear sports bras. Students should follow draping procedures taught in the classroom. Students must be prepared to give and receive touch therapy in the classroom. This means touching skin. If a student has a condition that prevents them from giving or receiving touch therapy, they will be required to obtain a medical note with a clear diagnosis for exemption and request accommodations. We are a fragrance-free facility.

UNIVERSAL PRECAUTIONS

POLICY/ SANITATION/ HYGIENCE POLICY

All students and instructors must follow Universal Precautions with massage tables, lotion and oil bottles, linens, bolsters, and hand washing techniques.

Failure to follow universal precautions may cause dismissal from the program. Basic hand washing technique and hygiene of students must be followed. Remember – we are a fragrance-free facility.

DRAPING PROCEDURES

All students will be trained in professional draping techniques to protect the modesty of the client. Clients will have a choice to undress to their comfort level. Only part of the body being massaged will be undraped during a massage therapy session. Otherwise, the client is fully draped. Failure to follow draping procedures may be cause for dismal from program.

STUDENT COMPLAINT POLICY

Students will be subject to UNM-Taos policies. Please initially contact Instructor. If the issue is not resolved contact the Program Coordinator, to resolve issues. Every attempt will be made to resolve student issues.

TRANSFER CREDIT POLICY

Students may apply to transfer credits from other Massage Therapy programs. Students must provide a transcript and submit a formal application to transfer credit. Program Coordinator will review the transcript provided and determine if courses successfully completed meet UNM-Taos guidelines.

PARTIAL TRAINING POLICY

Students will be allowed to complete partial training with our program. To receive a certificate of completion for the 650-hour program the student must submit a transfer of credit application and provide necessary documentation.

READMISSION POLICY

If a student withdraws from the program, an exit interview will be conducted. Student may reapply to the program by interviewing with the Program Coordinator.

CLINIC PRACTICUM POLICY

“Clinical practicum” means that a student is providing hands-on massage therapy to members of the public under the supervision of a registered massage therapy instructor. That instructor must be physically present on the premises for advice and assistance.

The student must be enrolled at a registered massage therapy school or being trained by a registered massage therapy instructor.

Clinical practicum does not include classroom practice. 16.7.1.6 (G)

"Student" means an individual currently enrolled in and/or attending class(es) at a Massage Therapy Program under the jurisdiction of the New Mexico State Board of Massage Therapy. 16.7.1.6 (TT)

NEW MEXICO STATE MASSAGE THERAPY BOARD

Mailing Address:

New Mexico Massage Therapy Board
P.O. Box 25101
Santa Fe, NM 87504

Physical Address:

New Mexico Massage Therapy Board
Toney Anaya Building
2550 Cerrillos Road, Second Floor
Santa Fe, New Mexico 87505

Phone: (505) 476-4870

Fax: (505) 476-4665

Email: massage.board@rld.nm.gov

Help Desk: rld.mthelpdesk@rld.nm.gov

<https://www.rld.nm.gov/boards-and-commissions/individual/boards-and-commissions/massagetherapy/>

16.7.4.9 LICENSURE EXEMPTIONS:

The following are exempted from licensure by the board pursuant to Section 61-12C-5.1 of the Massage Therapy Practice Act.

- A. Other professionals licensed in or regulated by another New Mexico licensing board or agency rendering services within the scope of their authorizing law or regulation, provided they do not represent themselves as massage therapists.
- B. Massage therapy students who are rendering massage therapy services within the course of study of a registered massage therapy school or under the supervision of a registered massage therapy instructor.
- C. Massage therapy instructors visiting New Mexico who have met the requirements set forth in 16.7.6.11 NMAC.
- D. Sobadors; Hispanic traditional healers; Native American healers; Reflexologists whose practices are limited to hands, feet and ears; practitioners of Polarity, Trager approach, Feldenkrais method, Craniosacral Therapy, Rolfing - Structural Integration, Reiki, Ortho- bionomy or Ch'i gung; or practitioners of healing modalities not listed in this subsection who do not manipulate the soft tissues for therapeutic purposes from practicing those skills. However, if any of these persons applies for and is granted a license pursuant to the Massage Therapy Practice Act, that person shall comply with all licensure requirements and be subject to the provisions of the boards' statute and regulations.

16.7.7 GENERAL PROVISIONS:

- (1) Students who are not yet licensed may not charge for massage therapy services.
- (2) Students may accept voluntary unsolicited tips, gratuities and donations.
- (3) Students may not suggest either verbally or in writing, amounts of tips, gratuities or donations.

- B. Students may distribute identification cards which must include the school’s name, address, and phone number; the student’s name, and the word “student”.

- C. Student Complaints:
 - (1) Complaints concerning the Registered Massage Therapy School, instructor(s), and/or other student(s) should first be addressed through the registered massage therapy school's complaint policy.
 - (2) If the school does not resolve the complaint adequately, or in extreme circumstances, a complaint may be brought before the Board in accordance with 16.7.14.8 NMAC.

- D. Students will comply with 16.7.2 NMAC, Professional Conduct.

16.7.2.8 CODE OF PROFESSIONAL CONDUCT:

- A. **Competence:** Each licensee and applicant shall:
 - (1) limit practice and instruction to the areas of competence in which proficiency has been gained through education, training, and experience and refer clients to other health professionals when appropriate;
 - (2) acknowledge the limitations of and contraindications to massage therapy and will not encourage unnecessary or unjustified treatment; and
 - (3) not delegate professional responsibilities to a person who is not qualified or licensed to perform them;

B. **Dual relationship:** It is presumed that a power imbalance exists in professional relationships between licensees and clients. Therefore, each licensee, in interacting with a

client or former client to whom the licensee has at any time within the previous three (3) months rendered massage therapy or instruction, shall not engage in romantic or sexual conduct.

- C. **Client welfare:** Each licensee and applicant shall:
 - (1) conduct their business and professional activities with honesty and integrity;
 - (2) obtain prior informed consent of the client regarding draping and treatment to ensure the safety, comfort and privacy of the client;
 - (3) provide privacy for the client while the client is dressing or undressing;
 - (4) modify or terminate treatment at the client's request, regardless of prior consent;
 - (5) refuse to treat any person or part of the body for just and reasonable cause;

- (6) not undertake or continue treatment with a client when the licensee is impaired due to mental, emotional or physiologic conditions including substance or alcohol abuse;
- (7) maintain clean equipment, linens, clothing and work areas;
- (8) not engage in any verbally or physically abusive behavior; or
- (9) take unfair advantage of the client for financial gain.

D. Confidentiality of Clients: Each licensee shall safeguard confidential information of the client, unless disclosure is required by law, court order, authorized by the client or absolutely necessary for the protection of the public.

E. Representation of Services:

- (1) Each licensee shall disclose to the client the schedule of fees for services prior to treatment.
- (2) Each licensee shall not misrepresent directly or by implication his/her professional qualifications such as type of licensure, education, experience, or areas of competence.
- (3) Each licensee shall not falsify professional records.
- (4) Each licensee will include in any advertisement for massage:
 - (a) his/her full name as licensed with the Board and license number; and
 - (b) the designation or abbreviation as a “licensed massage therapist” or "LMT"; “registered massage therapy instructor” or "RMTI"; and “registered massage therapy school” or "RMTS".
- (5) When offering gratuitous services or discounts in connection with professional services, each licensee must clearly and conspicuously state whether or not additional charges may be incurred by related services and the possible range of such additional charges.
- (6) Each licensee will not advertise massage therapy services or instruction, which contains:
 - (a) a false, fraudulent, misleading, deceptive statement; or
 - (b) suggestion of sexual stimulation.

F. Violation of the Law:

- (1) Each licensee shall not violate any applicable statute or administrative regulation governing the practice of massage therapy.
- (2) Each licensee shall not use fraud, misrepresentation, or deception in obtaining a massage therapy license or renewal, in passing a massage therapy licensing examination, in assisting another to obtain a massage therapy license or to pass a massage therapy licensing examination, in providing massage therapy services, or in

conducting any other activity related to the practice of massage therapy.

G. Resolving Professional Conduct Issues:

- (1) Each licensee has an obligation to be familiar with this Part. Lack of knowledge of Professional Conduct standard is not itself a defense to a charge of unethical conduct.
- (2) Each licensee will cooperate with investigations, proceedings, and resulting requirements of this Part. Failure to cooperate is itself an ethics violation.

ADVERTISING AS MASSAGE THERAPIST

Advertising as a Massage Therapist is prohibited even with successful completion of a certificate in massage therapy one can not advertise or practice for monies in the State of New Mexico without successfully obtaining a license to practice and passing the MBLEx or NCETM National Exam.

Once you are license you must include your LMT number on all advertising.

16.7.4.10 GENERAL PROVISIONS FOR LICENSURE BY EXAMINATION:

A. Age: The applicant must be 18 years of age or older on the date the application is submitted.

B. Pre-requisite education:

The applicant must have completed high school or its equivalent.

C. Application fee:

The applicant must pay the required application-processing fee as set forth in Subsection D of 16.7.3.8 NMAC of the board's regulations.

D. Application form: The applicant must complete the application on an approved form; incomplete applications will not be accepted or will be returned to the applicant.

E. First Aid and cardiopulmonary resuscitation (CPR): The applicant must have completed four contact course hours of cardiopulmonary resuscitation (CPR) to include automatic external defibrillator (CPR/AED) and four contact course hours of first aid and must provide proof, with the application, of current certification in basic life support. *No* on-line courses will be accepted. Courses must be maintained in current standing.

[16.7.4.10 NMAC - Rp, 16.7.4.10 NMAC, 03/14/2023]

WHAT ARE THE MINIMUM EDUCATIONAL REQUIREMENTS FOR LICENSURE?

The minimum educational requirements are as follows:

- 165 hours of Anatomy and Physiology (to include Kinesiology and Pathology)
- 150 hours of Massage Therapy instruction (to include Contraindications)
- 75 hours of General Instruction (to include: Hydrotherapy, Business, Professional Ethics (30 hours), First Aid (min. 4 hours), current CPR (min. 4 hours);
- 260 hours of Electives (limited to a maximum of 150 hours Clinical Practicum)

COURSES OFFERED TO COMPLETE CERTIFICATION

Core Required (36 credit hours/540 contact hours):

- | | |
|---|------|
| • MAS 250 Massage Therapy I | 5/75 |
| • MAS 251 Massage Therapy II | 4/60 |
| • MAS 252 Massage Therapy III | 3/45 |
| • MAS 253 Deep Tissue Techniques in Massage Therapy I | 3/45 |
| • MAS 254 Myofascial Myoskeletal Techniques in Massage Therapy | 3/45 |
| • MAS 259 Exercise Physiology | 3/45 |
| • MAS 260 Cultural Diversity Competency & Cross-Cultural Ethical Issues | 3/45 |
| • MAS 255 Clinical Practicum in Massage Therapy | 6/90 |
| • MAS 280 Human Anatomy & Physiology for Massage Therapy | 3/45 |
| • MAS 258 Eastern Modalities: Thai Massage | 3/45 |
| • Or | |
| • MAS270EasternModalities: Shiatsu | 3/45 |

Electives (8 credits/120 contact hours):

- 8 Credit Hours from any of the following subject codes: HSHA, MAS, NUTR

EXAMINATION REQUIREMENTS

New Mexico requires a national examination, either the NCE/NCETMB, offered by the National Certification Board for Therapeutic Massage and Bodywork or the MBLEx, offered by the Federation of State Massage Therapy Boards.

You must contact these agencies to sign up for the exam.

The Federation can be reached at [1-866-962-3926](tel:1-866-962-3926) or at mblex@fsmtb.org and the National Certification Board can be reached at [1-800-296-0664](tel:1-800-296-0664) or at info@ncbtmb.com. The State Jurisprudence exam will be provided to you when your application for licensure is received by the board office.

NEW MEXICO STATE MASSAGE THERAPY BOARD

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New Mexico Massage Therapy Board
P.O. Box 25101
Santa Fe, NM 87504

Physical Address:
New Mexico Massage Therapy Board
Toney Anaya Building
2550 Cerrillos Road, Second Floor
Santa Fe, NM 87505

Phone: (505) 476-4870

Fax: (505) 476-4665

Email: massage.board@rld.nm.gov

Help Desk: rld.mthelpdesk@rld.nm.gov

<https://www.rld.nm.gov/boards-and-commissions/individual/boards-and-commissions/massagetherapy/>

UNM POLICIES

UNM-TAOS STUDENT ATTENDANCE POLICY

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If you arrive late to class you should enter quietly and not engage in conversation.

You are expected to talk to another student to find out what you missed outside of class time not the instructor. It is very disruptive to other students to arrive late and distract from class time.

Excessive absences may result in a student being dropped from the class. It is UNM-Taos policy that a student MAY be dropped by their instructor after one absence (three clock hours).

Due to the fact that this program is regulated by the New Mexico Massage Therapy Board and massage is taught as contact hours with a Licensed Instructor teaching no make-up is allowed unless you enroll in a make-up course. You must clock hours in with a Licensed Instructor for the course to count toward licensure. You may enroll in an independent study make-up course to make up hours missed, which will require attending contact hours to be announced by the faculty.

Student Complaint Policy & Procedures

Students have the right to due process in academic matters. Procedures have been established to address complaints, disputes, or grievances of an academic nature initiated by a student enrolled in a degree program at The University of New Mexico – Taos. These procedures are followed for various reasons related to the academic process, including progression or alleged improper or unreasonable treatment. UNM-Taos Massage Therapy Certificate Program follows the Grievance Procedure as outlined in The Pathfinder.

[UNM-Taos Student grievance policy](#)

Prior to doing so, students must follow these steps.

If the student disagrees with a clinical evaluation, assignment, project grades, or other actions, the student must:

- Write a statement explaining the disagreement and attach any supporting documentation.
- Meet with the faculty or instructor involved.
- Consult with an academic advisor as necessary.
- Initiate the above process within 5 working days of the identified conflict.
- If this process does not resolve the conflict, the student must:
 - Meet with the Coordinator of the Massage Therapy Certificate Program for mediation.
 - Initiate the above process within 10 working days of the identified conflict.
- If the disagreement cannot be resolved with the Massage Therapy Program Coordinator, it will be referred to the UNM-Taos Dean of Instruction.

If the process remains unsatisfactory and a student wishes to continue the matter, the next step would be to file a grievance petition in accordance with the UNM-Taos grievance policy.

POLICY ON ILLEGAL DRUGS AND ALCOHOL

This Policy on Illegal Drugs and Alcohol is adopted pursuant to federal laws and because of the commitment of The University of New Mexico to an environment for the pursuit of its educational mission free of illegal drugs and the illegal use of alcohol. Drug and alcohol abuse on campus poses a serious threat to the health and welfare of faculty, staff, and students; impairs work and academic performance; jeopardizes the safety and well-being of other employees, student and members of the general public; and conflicts with the responsibility of The University of New Mexico to foster a healthy atmosphere for the pursuit of education, research, and service. This policy covers all property owned, used, leased, or controlled by The University of New Mexico, or any other site where official University business is being conducted. "Controlled substances: means those substances in 812, and implementing regulations, 21 CFR 1308.11- 1301.15." Controlled substances include, but not limited to, marijuana, cocaine (including "crack"), amphetamines, heroin, PCP, hallucinogens, and certain prescription drugs. Illegal uses of alcohol include serving, buying or drinking alcohol by a minor; assisting a minor or an intoxicated person to get alcohol; selling alcohol without a license and driving while under the influence.

The policy is not intended to supersede or negate any existing policies on substance abuse, student or employee discipline, or any additional requirements imposed on The University of New Mexico or its students, faculty, or staff by federal or state law.

-----Please cut and turn in to PROGRAM COORDINATOR-----

MASSAGE THERAPY PROGRAM



I ACKNOWLEDGE THAT I HAVE READ THE CATALOG FOR THE MASSAGE THERAPY PROGRAM AND UNDERSTAND THE GUIDELINES AND REQUIREMENTS AS A STUDENT MASSAGE THERAPIST.

ANY CONCERNS OR QUESTIONS SHOULD BE DIRECTED TO THE PROGRAM COORDINATOR.

SITUATIONS THAT CAUSE DISRUPTION, IMPEED YOUR ABILITY TO LEARN SHOULD BE DISCLOSED IN A TIMELY MANNER.

IF YOU ARE NOT COMFORTABLE REACHING OUT TO THE PROGRAM COORDINATOR YOU MAY CONTACT THE HEAD OF HEALTH SCIENCES OR THE DEAN OF ACCADEMIC AFFAIRS.

NAME OF STUDENT _____(PLEASE PRINT)

SIGNATURE _____

DATE _____