

**Title:** Peer Mentor

**Department** TRiO-SSS

**Salary** \$10.00/hr.

**Location** UNM Taos Klauer Campus

### **Position Summary**

The TRiO-Student Support Services Program is federally funded by the Department of Education. Our mission is to increase the retention, transfer and graduation rates of our participants at UNM-Taos by engaging participants in a student centered environment to help them learn strategies to navigate college more skillfully and reach degree completion.

The vision of the TRiO-SSS Peer Mentoring Program will provide new TRiO-SSS students with a supportive one-on-one relationship with a peer mentor who is dedicated on strengthening the overall success of the students.

The TRiO-SSS Peer Mentoring Program is seeking peer mentors with an optimistic attitude to provide educational support to incoming freshmen. The mentor will uplift their mentee towards high expectations and reinforce goal setting and achievement. A candidate will draw from their experience and developed skills as a UNM Taos student to guide mentees towards their development of a student identity to ensure academic success at UNM-Taos.

### **Minimum Qualifications**

- Accepted into the TRiO-SSS program at UNM Taos.
- Cumulative GPA of 2.75 or higher
- Dependable: Able to attend trainings, meetings and mentoring sessions on time and stay for the entire sessions.
- Respectful: Can adhere to the program rules, genuine interest in the personal experiences of others, and non-judgemental.
- Strong interpersonal and communication skills.
- Ability to keep conversations confidential and follow FERPA guidelines after receiving training.

### **Preferred Qualifications**

- Adaptable/Resilient: Has the ability to overcome adversity in their personal or academic life with a positive attitude.
- Engaged: Shows demonstrated commitment towards campus and/or community engagement; able to share valuable experiences and resources with mentee.
- Able to maintain a strong work ethic and has the ability to provide constructive role-modeling,
- Possess the following characteristics: good listener, empathetic, supportive, people-person, outgoing, knowledgeable of resources, flexible, works well with others and maintains boundaries.
- Time management: Ability to balance mentoring responsibilities with classes, homework, work and family obligations.

## Mentor Commitment Requirements

- Commit to program participation at least throughout **entire academic year** in order to ensure the development of meaningful and productive relationship building between mentor and mentee. *(Discontinued participation due to personal emergencies and extenuating circumstances can be discussed with program coordinator or TRiO-SSS program manager.)*
- Successfully connect with at least 5 mentees throughout each semester.
- Spend at least 5 hours a week involved in mentoring program activities.
- Participate in monthly group activities.
- Attend 2 paid mentor trainings per semester.
- Check-in with program coordinator bi-weekly.
- Serve in a leadership role in at least **1 service-learning project per semester**. The program coordinator can assist you in finding campus and/or community projects.