AGENDA

A. Call to Order (9:03 am)
   a. Amie Chavez-Aguilar
   b. Martinez Hewlett
   c. Dave Mansfield
   d. Louis Moya
   e. Sarah Stolar
   f. Phillip Alldritt
   g. Brooke Zanetell
   h. Randi Archuleta
   i. Dustin Sweet
   j. Mark Green
   k. Pam Remstein
   l. Paula King
   m. Peter Walker
   n. Tommy Ragland
   o. Victoria S Gonzales
   p. Jane Colhoun

B. Approval of Meeting Agenda
   a. Approved (9:05 am)

C. Approval of Meeting Minutes
   a. Spelling corrections notes
   b. Changes and Notes approved at 9:08 am

D. Louis Moya – Intellectual property Presentation https://unmm-my.sharepoint.com/:b:/g/personal/faithsch_unm_edu/EcIQV7fBjF9OthntgY6AQAAB7Z-m4EwwPjkeG4Wnv7dE8Q?e=2F1DE3
   a. Dave Mansfield shared resources for faculty and students copyright.unm.org.
      i. https://unmm-my.sharepoint.com/:b:/g/personal/faithsch_unm_edu/EWNJ-2m3TkJPkNN8ujxVq8ABRrQB7X5f5CEJnRhNQ-tRj3A?e=agL7jX
      ii. https://unmm-my.sharepoint.com/:b:/g/personal/faithsch_unm_edu/ET9weaki
iii. Golden rule Act like everything is copyrighted and Attribution does not equate to permission.

iv. Dave is available for more information if needed

b. PowerPoint- Intellectual Property: Copyright in Academia
   i. First stop, review UNM policy (https://copyright.unm.edu/)
   ii. Intellectual property: creations of the mind
      1. Industrial property and Copyright (literary/artistic works)
      2. Copyright is a “bundle” of rights, not just about money, but also about control of that work
      3. Faculty owns the copyright to any materials they create
   iii. Steps to take to protect materials
      1. Post only on a platform that is password protected
      2. State that materials are protected and cannot be shared
      3. Sample Syllabus statement in powerpoint
   iv. Provide a link to Avoid the Clink (add link as opposed to copied materials)
   v. Important: Exceptions do not allow to distribute materials that students can normally purchase on their own. Put materials on reserve at library for student access.
   vi. Any questions contact Louis Moya moya@unm.edu 575-779-7350.

E. Update on Summer/Fall scheduling
   a. We are increasing face-to-face but not going back to Pre-Covid times.
      i. Considering our local community, faculty preferences, and student needs.
      ii. Healthcare and sciences get priority for face-to-face.
      iii. Not maxing over 50%, trying to get face-to-face option for each area is desired.
      iv. We will go with the most conservative approach with Covid safe practices and will not fill up classes to 100% and may move to bigger classrooms if needed.
      v. Recall that the funding formula involves completion and degree seeking students, so though non-local students increase our numbers, they do not improve funding streams.

F. Handbook, Constitution, and by-laws (tabled until next meeting)
G. Title IX (tabled until next meeting)
H. Next meeting
   a. April 2, 2021
I. Adjourn (at 10:05 am)