



**ADVISORY BOARD REGULAR MEETING**

**Tuesday, March 20, 2012**

**Enos Garcia Building**

**310 Camino de la Placitas - Taos, New Mexico**

**4:05 to 4:54**

**MINUTES**

**Members of the Board Present**

President – **Thomas Tafoya**

Vice President – **Zach Cordova**

Secretary – **David Chavez**

Board Member – **Stella Gallegos**

Board Member – **Jason Silva**

**UNM-Taos**

Executive Director - **Dr. Kate O'Neill**

Operations Manager – **Mario Suazo**

Business Director – **Thomas Duran**

Physical Plant Director - **Rudy Baca**

Student Enrollment – **Vicki Alvarez**

Department of Instruction - **Dean Dr. Randi Archuleta, Associate Dean Jim Gilroy, Roberta Vigil**

Academic Student Success - **Amie Chavez-Aguilar**

Human Resource – **Debra Martinez**

Vice Provost Academic Affairs - **Dr. Wynn Goering**

Public Relations – **Bill Kneif**

UNM Library Director – **Kathleen Knoth**

**A. Call to Order**

The meeting was called to order by President Thomas Tafoya at 4:05 pm

**B. Roll Call**

The above mentioned Board Members were present

**C. Pledge of Allegiance**

Bill Kneif led the Pledge of Allegiance

**D. Approval of Meeting Agenda (ACTION)**

President Tafoya entertained the motion to approve the agenda

Motion made by Board member Jason Silva

Motion seconded by Vice President Zach Cordova

President Thomas Tafoya called for a Roll Call Vote:

- Vice President Zach Cordova            Yes
- Secretary David Chavez                Yes
- Board Member Stella Gallegos        Yes
- Board Member Jason Silva            Yes
- President Thomas Tafoya              Yes

Motion Carried

**E. Approval of Minutes – (ACTION)**

- **Regular Meeting December 6, 2011**

Motion to approve the minutes with no changes was made by Board Member Jason Silva

Motion was seconded by Vice President Zack Cordova

President Thomas Tafoya called for a roll call vote:

- Vice President Zach Cordova            Yes
- Secretary David Chavez                Yes
- Board Member Stella Gallegos        Abstained – was not present
- Board member Jason Silva            Yes
- President Thomas Tafoya              Yes

Motion Carried

**F. Director’s Report – (Information/Action Item)**

- **Executive Director - Dr. Kate O’Neill**
  - Introduces Wynn Goering/Vice Provost Academic Affairs
  - Enrollment – over 1700 students
  - Legislative Update
  - Budget
  - Tuition Increase
  - Holy Cross Hospital – Accreditation Board

- Operating Agreement
  - Academic Calendar
  - Annual Evaluation
  - President Frank’s visit – April or May
  - Department Reports
- **Operations Manager – Mario Suazo**
    - Thanked the board for the two portable buildings
  - **Business Manager – Thomas Duran – (ACTION ITEM)**
    - Introduced the 2.75% tuition increase

Motion to approve the tuition increase proposal with no changes was made by Board Member Jason Silva

Motion was seconded by Secretary David Chavez

President Thomas Tafoya called for a roll call vote:

Vice President Zach Cordova	Yes
Secretary David Chavez	Yes
Board Member Stella Gallegos	Yes
Board member Jason Silva	Yes
President Thomas Tafoya	Yes

Motion Carried

- **Facilities Operations Manager – Rudy Baca**
  - Construction Updates
    - Front entrance project is 80 percent complete awaiting approval of gate for front entrance
    - We again have entered into an agreement with Rocky Mountain Youth Corps to do some trail and fence work around our campus
  - Security issues have been in the short term on the upswing. We have seen several student security issues arise from the beginning of the year to Spring break
  - Facilities Summer switch is in progress and let the sun shine
  - We have just started a new year and feel confident that we will exceed our expected energy saving program. We have started the process of isolating each building to see where we can cost cut and save energy
  - Portable buildings that have been so generously been released for use by TMS are in the process of being evaluated for move to Klauer Campus. LDG Architects have been contracted to do preliminary drawings of site location and installation

UNM-Taos Tuition Proposal 2012-2013

2.75% Tuition Increase

	Current Tuition per CH	Proposed Increase per CH	New Rate per CH	Student Govt Fees	Student Support Fee	Full-time Tuition Current	Full-Time Tuition Proposed
Resident	23412 \$66.10	\$1.90	\$68.00	\$3.00/ch	\$15.00	\$844.20	\$867.00
Non-Resident	50412 \$171.40	\$4.90	\$176.30	\$3.00/ch	\$15.00	\$2,107.80	\$2,166.60

- **UNM-Taos Foundation – Louis Moya**
  - **UNM-Foundation**
    - UNM Foundation Activity Report
      - FMV ENDOWED FUNDS: \$169,211.20
  - **UNM-Gift Report – Fiscal Year 2011-2012**
    - Total Reported Gift Income - \$34,892.97
    - Total Gifts – 97 (avg. gift - \$369)
    - In-Kind gifts approx... \$6500.00
  - **Working with the UNMF – Corporate and Foundation Relations Dept. to secure funding for a bilingual financial literacy program – funded by US Bank**
  - **Fundraising Events Since July 2011**
    - UNM-Taos Alumni Association Comedy Show
      - Don Fernando Hotel and Restaurant
    - Taos Fall Harvest Festival
    - Director’s Circle Event
    - UNM-Taos Library Mural Dedication
    - Love Your Library Event
    - UNM-Taos Art Department Concert and Theater Performance
      - KTAOS Solar Center
  - **Scholarship Activities:**
    - Scholarship Gifts for AY2011-2012
      - Director’s Circle, Private & Misc. Gifts - \$3,600.00
      - Quail Roost Foundation Scholarship Award - \$12,000.00
      - Program Support and Endowed Funds - \$4,000.00
  - **Scholarship Awards – Spring 2012**
    - Approximately \$5000.00 in scholarship funds available
    - 100% of Eligible UNM-Taos Student Applicants Received Scholarship Awards Spring 2012
    - Financial Office continues to do community outreach/outreach to public and area schools
  - **UNM-Taos Alumni Association (UNM-TAA):**
    - Launched August, 2011
    - The UNM-TAA is governed by an Executive Committee charged with guiding the Association to further the goals, ideals, and development of UNM-Taos
    - Total membership to date: 80 Members
    - Offered two \$500 Scholarships in the Spring
    - Will be able to offer \$3000 in Scholarships for AY2012-2013
    - Created student membership – to cultivate relationship with student body before graduation or program completion
    - Host “Social Hours” at local restaurants – current members and prospective members
    - Biannual Newsletter – “Connect”
    - Process of collaborating with the UNM Alumni Association – programs and activities
    - UNM-TAAA Business Partnerships – 20 local business offering member discounts
      - Working with Taos Chamber of Commerce to partner with their member businesses (approx... 50 local businesses)

- **Student Enrollment - Vickie Alvarez**
  - Enrollment – Spring 2012
  - Summer/Fall Registration
  - Financial Aid Position
  
- **Department of Instruction – Dean Dr. Randi Archuleta, Jim Gilroy & Roberta Vigil**
  - **Proposed Taos Municipal School calendar changes**
  - **Faculty Hires** – English, Math and Science Departments
  - **Bilingual Program – Amie Chavez-Aguilar** – The Bilingual Initiative project was created to support Hispanic students attending college
    - Bilingual Programming in the classroom
    - Certificate Program in Translation and Interpretation
    - Spanish Heritage Program – UNM main campus
  - **Summer/Fall schedule update** – Schedules out in April and registration starts April 23, 2012
  - **Nursing Program** - Accreditation Board commented: “Best self-study they had ever read”
  - **Dual Credit Program**
    - Dual credit enrollment
    - Summer School
    - Problems with school calendar change
  
- **Academic Student Success Director – Amie Chavez-Aguilar**
  - **Advising**
    - Transfer Fair – March 6, 2012
    - Beginning Summer and Fall registration April 23rd
  - **CASA – Center for Academic Success & Achievement**
    - New Student Orientation, January 5, 2012
    - COMPASS Placement Testing – Ongoing
    - Tutoring – Preparing students for midterms
  - **Student Government**
    - Executive Officers
      - President – Isreal Torres
      - Vice-President – Anita Bringas
      - Treasurer – John Murray
      - Secretary – Elizabeth Trujillo
  - **Graduation**
    - May 11, 2012 at 6:00 PM in Bataan Hall
    - Reception following in Rio Grande Hall
    - Keynote address speaker confirmed – Loretta Ortiz Y Pino, MD

#### **G. New Business – (Information)**

- Special Meeting
  - Present/Approve UNM-Taos 2012-2013 Budget
- Next Regular Meeting
  - Tuesday, June 12, 2012

**H. Adjournment - (Action)**

Motion to adjourn the meeting was made by Board member Jason Silva

Motion was seconded by Vice President David Chavez

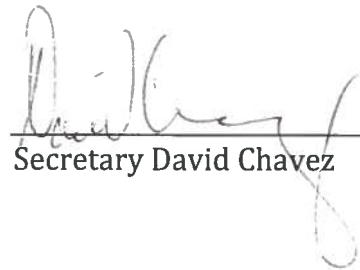
President Thomas Tafoya called for a roll call vote:

Vice President Zach Cordova	Yes
Secretary David Chavez	Yes
Board Member Stella Gallegos	Yes
Board member Jason Silva	Yes
President Thomas Tafoya	Yes

Motion Carried

Meeting adjourned at 4:54 PM

  
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President Thomas Tafoya

  
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Secretary David Chavez