



Office of Academic Affairs
1157 County Road 110
Ranchos de Taos, New Mexico 87557
(575) 737-6225
Fax (575) 737-3680

Model Invoice

Return invoice to Business Office-Padre Martinez Hall on Klauer Campus. Payments will be available for pick-up on Friday at 3:00PM. Please note, picture ID is required for check pickup. Business office phone number: 737-6269

Name:

Phone #:

E-Mail:

Mailing Address:

Date(s) of Service:

Number of Hours:

Pay Rate: \$13.00 per hour clothed
 \$20.00 per hour nude

Total Due:

Instructor Please Indicate Appropriate Pay Rate

Signature of Payee:

Would you like your check:

mailed

available for pickup

Instructor:

Please Print

Course Name:

Instructor Signature:

Check#: _____ Date Received: _____

Signature: _____